

Highland Elementary

Agenda

Meeting Date: 03/26/2019 - 3:30pm

Title: March SIT Meeting

Location:

I. Attendance

Team Members:

Beth Backus, Leanesha Cameron, Mandy Dalrymple, Mandy Dalrymple, Tonya Davenport, Allison Dickens Thomas, Casey Gashaw, Stephanie Green, Sherine McLeod Williams, Wendy Mills, Audrey Noble, Sharon Orr, Wesley Sills, Jennifer Spivey, Kirsten Woolridge

Guests:

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

V. Old Business

VI. Indicators to Assess-Create-Monitor

Assess Indicators

Create Plans and Tasks

Monitor (see Tasks Report)

VII. Other Business

Events for the remainder of the year

Action Taken:

Mandy
Present

A. Thomas

Stephanie Green

Mandy Dalrymple

Kirsten Woolridge

Sharon Orr

Wesley Sills

Wesley Sills

Backus

McLeod Williams

To do:

I. Summer extended learning opportunities

II. Inventory any needs from grade levels related to Code Red procedures

III. Leads of indicators collect artifacts

IV. Testing updates from the state

V. Parent newsletters

3.26.19 SIT Meeting Minutes

- I. Forthcoming indicators are on progress and folks in charge are asked to collect artifacts before April's SIT Meeting
- II. An additional indicator was added: Students will be offered extended learning opportunities during school, school after school and this summer. Team members were asked to get ideas for summer extension of learning from teams. The Summer Reading Book-fair was also mentioned
- III. Team members were asked to inventory grade level Code Red needs (blinds, keys, etc)
- IV. A reminder was given regarding keeping parent communication current and submitting parent newsletters to Mrs. Noble monthly
- V. Testing updates from the state were shared
- VI. Ms. Spivey reminded the team that the April SIT meeting will be longer as we will be uploading artifacts and selecting new indicators

Meeting was adjourned

Students will be offered extended learning opportunities
J. Spivey

* we added →

Highland Elementary
Harnett County Schools
3/26/2019 9:51:52 AM

Past Due	Key	Indicator/Objective	Assess		Create			Monitor	
			Initial Implementation	Index	Assigned To	Target Date	# of Actions	Progress	Completed Date
Dimension A - Instructional Excellence and Alignment - High expectations for all staff and students - (A1.01 - A1.10)									
1)		A1.01 The principal models and communicates the expectation of improved student learning through commitment, discipline, and careful implementation of effective practices. (5082)	Limited 10/12/2017	9	Jennifer Spivey	05/25/2019	7	71%	
Dimension A - Instructional Excellence and Alignment - Curriculum and instructional alignment - (A2.01 - A2.26)									
2)		A2.01 Instructional Teams meet regularly (e.g., twice a month or more for 45 minutes each meeting) to review implementation of effective practice and student progress. (5091)	Limited 10/12/2017	6	Jennifer Spivey	05/25/2019	3	33%	
3)	Key	A2.04 Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)	Limited 05/12/2016	6	Tonya Davenport	05/20/2019	5	60%	
4)		A2.15 Instructional Teams develop materials for their standards-aligned learning activities and share the materials among themselves. (5105)	Limited 05/15/2018	6	Sharon Orr	05/31/2019	1	0%	
Dimension A - Instructional Excellence and Alignment - Data analysis and instructional planning - (A3.01 - A3.09)									
5)		A3.05 The school assesses each student at least 3 times each year to determine progress toward standard-based objectives. (5114)	Limited 11/16/2018	6	Tonya Davenport	05/31/2019	1	0%	
Dimension A - Instructional Excellence and Alignment - Student support services - (A4.01 - A4.21)									
6)		A4.04 The school promotes social/emotional competency in school rituals and routines, such as morning announcements, awards assemblies, hallway and classroom wall displays, and student competitions. (5122)	Limited 05/15/2018	6	Mandy Dalrymple	04/30/2019	5	20%	
Dimension B - Leadership Capacity - Distributed leadership and collaboration - (B2.01 - B2.06)									
7)		B2.05 The principal focuses on building leadership capacity, achieving learning goals, and improving instruction. (5145)	Limited 05/14/2018	6	Jennifer Spivey	05/30/2019	2	50%	
Dimension C - Professional Capacity - Quality of professional development - (C2.01 - C2.04)									
	Key	C2.01 The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (5159)	Limited 05/12/2016	2	Jennifer Spivey	02/22/2019	6	Full/Objective Met	01/09/2019
Dimension C - Professional Capacity - Talent recruitment and retention - (C3.01 - C3.05)									
8)		C3.01 The principal celebrates individual, team, and school successes, especially related to student learning outcomes. (5165)	Limited 10/12/2017	4	Jennifer Spivey	06/08/2019	9	78%	
Dimension D - Planning and Operational Effectiveness - Resource Allocation - (D1.01 - D1.03)									
9)		D1.03 The principal provides optimum conditions for the Leadership Team to make decisions and act on their decisions. (5172)	Limited 11/16/2018	9	Jennifer Spivey	05/30/2019	2	50%	
Dimension E - Families and Community - Family Engagement - (E1.01 - E1.13)									
10)		E1.01 ALL teachers maintain a file of communication with parents/guardians. (5177)	Limited 06/13/2017	6	Allison Dickens Thomas	05/31/2019	1	0%	
11)		E1.07 The school's documents (Parent Involvement Guidelines, Mission/Vision Statements, Homework Guidelines, and Classroom Visit Procedures) are annually distributed and frequently communicated to	Limited 10/17/2018	6	Jennifer Spivey	05/31/2019	3	67%	