

Homeroom: _____

Student ID: _____

**Western Harnett Middle School
1:1 Laptop Classroom Agreement**

As a student at WHMS, your child will have access to a laptop. A laptop will be checked out to your child and he/she will be responsible for the use and care of the device. The *laptop will NOT be taken home with the student and must remain on the school campus*. The goals of this instructional initiative are:

- Increased student engagement;
- Increased student ownership in the learning process (including modality and pace);
- Increased ability for teachers to offer differentiated instruction;
- Increased access to real-time data and information;
- Increased opportunities for formative assessment and immediate feedback to better inform instruction;
- Improved district- and school-wide student-to-computer ratio to better prepare for the transition to online assessments.

In order for your child to receive and use a laptop in this class, you and your child must agree to the following conditions:

1. The student and/or parent/guardian is liable for repair and/or replacement costs resulting from intentional damage and/or neglect to the device. The purchase price of the laptops is \$297 and that would be the maximum cost for which a parent/guardian would be responsible. Any damage to or theft of the laptop **MUST** be reported **IMMEDIATELY** to the teacher.
2. The laptop is the legal property of Harnett County Schools. The student's use of the laptop is limited to and conditioned upon applicable Board of Education Policy including (but not limited to) the following policies: **3220: Technology in the Educational Program; 3225/4312: Technology Acceptable Use; and 6524: Network Security**. Violations of Board policy during the use of the laptop may result in disciplinary action including the revocation of the privileges of using the laptop and/or other disciplinary action as deemed necessary by the district/school administration.
3. The student's use of the laptop will be monitored and there should be no expectation of privacy. All Internet use will be filtered, as are all other Harnett County Schools devices.
4. A guide to the proper use and care of the laptop will be made available to each student and parents via the school website.
5. The classroom teacher may set usage guidelines for the laptops as far as when and how often the laptops are to be used. Students must comply with the instructions from the teacher as to when use of the laptop is or is not appropriate.

STUDENTS - Please initial each item below:

_____ By my signature below, I attest that I have read the rules and regulations concerning the 1:1 Laptop Initiative and I will adhere to them.

_____ I understand that I, or my parents/guardians will have to pay for any intentional damage to the laptop that has been assigned to me.

_____ I will only use the laptop at appropriate times as instructed by my teacher and will only use the laptop for educational purposes. Any misuse of the laptop may result in the laptop being taken away from me.

Student Full Name (Print)

Student Signature

Date

Parent Signature

Student Laptop Use Guidelines

Care and Maintenance

- Laptops are made available for educational purposes, - you are expected to treat them with care and respect. All policies refer to any laptop assigned to a student, including a “loaner” laptop
- Laptop settings must remain in the original setting to include screensavers and background.

Avoiding Damage

- Students may not apply stickers to or in any way mark the laptops.
- Food, beverages, or gum are not to be consumed or placed within the vicinity of any laptop.
- All damage, however minor, must reported immediately to the classroom teacher.
- As with any other school property, damage or excessive wear to computers resulting from computer misuse, negligence, or use not in accordance with this Acceptable Use Policy may result in the students being fined or charged for repairs.

Avoiding the loss of class work

- Students are responsible for knowing and following appropriate procedures for maintaining and backing up their own files (*Google Drive, DropBox etc.*).
- Students should not expect that the loss of a computer file is an acceptable excuse for late work.

Use by other students

- The student to whom a laptop is checked out is the only authorized user of that computer. Students shall not allow other students to use their assigned laptop. Students may not use another student’s laptop without permission from the teacher.
- While at school, students will only access the Internet through an approved wireless or wired source. Using any other form of Internet connection, including wireless connections, is prohibited.

E-Mail

- All students have access to a Harnett County Schools G-Mail account. **These accounts are not to be used to create social networking accounts.** Only school sponsored e-mail accounts may be accessed at school. All other e-mail access is prohibited.

Instant Messaging

- Instant messaging is not permitted unless authorized by a teacher for an in-class activity.

Games

- Games, educational or otherwise, are only permitted when specifically authorized by the teacher.

File Sharing

- File sharing of any kind is not permitted unless authorized by a teacher for an in-class activity.

Audio and Video

- Students should at all times comply with teachers’ class policies regarding volume settings, earphone/headphone use, and viewing movies.

Downloading Files

- All files downloaded by students must be for educational purposes, unless authorized by the teacher. Due to district Internet bandwidth limitations, students should not download large files without prior approval by the teacher.

Social Networking

- Social Networking sites, such as, MySpace, Twitter, Oovoo, and Facebook, may not be used at school.

Cyberbullying

- Cyberbullying is the tormenting, threatening, harassing, humiliation, or embarrassment of another person using the Internet, digital technologies, or cell phones. Cyberbullying is a serious offense, and will not be tolerated. Students **must** report any instance of bullying. Students agree to abide by the district policies on cyberbullying.

Web Browsing

- Students will be expected to use the World Wide Web for educational purposes. Students should only attempt to access school appropriate sites.
- Should students inadvertently open a site they consider to be inappropriate (or that they feel any other student or staff member would consider inappropriate) they should immediately close the lid of their computer and inform the teacher.
- Students should be aware that computers and the district retain a history of websites visited and other information. Students should be aware that periodically deleting their browsing history is an appropriate maintenance procedure, **but does not remove all details about the student’s computer activity.**
- Teachers may at times conduct periodic, random checks of any files on students’ computers.