

# Car rider /Bus Procedures

# Car Riders

Drop off and pick up located at front of school

Should arrive between 7:00 and 7:20, but no earlier than 7:00

If students arrive before 7:20 they will go to silent study hall in the auditorium until the 7:20 bell. Once bell rings, students will go to breakfast or classroom

Tardy bell is at 7:35

Arrivals after 7:35 require a note from the office to enter classroom

# Car Riders

Pick up is at 2:35 and should be no later than 2:45

Pick up in same area as drop off

There will be teachers on duty to assist in loading, unloading, and traffic flow both morning and afternoon

Do not park in the carpool lane. If parent needs to enter building, park in the designated visitors parking at the front of school

# Bus Riders

Bus riders will be released to enter school at 7:20

Enter through doors on either side of the gym

Students will be stagger released at 2:35 and exit doors on either side of the gym

Students only allowed to ride on assigned bus

If student needs to ride another bus, a note from a parent has to be approved by the principal before student can ride alternate bus

# Chain of Command for Communication

# Conferences

Conferences with teachers or principals can be scheduled via email or phone

Seek a conference with teachers anytime during the year

Always contact **TEACHER FIRST** if there is a reason for concern with a student

Teacher will respond back as quickly as possible

# Volunteering

# Volunteering

All parents are encouraged to join Parent- Teacher Organization (PTO) information will come a little later

Partnership with the Western Harnett- Overhills PTO Thrift Store in Olivia NC

Any gently used items (clothes, household, books, furniture) donated will benefit our school if you mention our school upon donating

Thrift store is always looking for volunteers. The more volunteer hours for our school the more money our school receives

# Volunteering

Thrift store has several fundraisers and opportunities to become involved in supporting our school

Events will be communicated throughout the year

Western-Harnett/Overhills Area *PTO THRIFT STORE:*

*3793 Olivia Rd*

*Sanford, NC 27332*

*Phone: (919) 498-1934*

*STORE HOURS: M-F (10am-6pm) S (9am-5pm)*

Questions?

# Review Questions!